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## INVITATION TO BID

The Scott County Commission, Benton, Missouri will be accepting bid proposals for the Renovations & Additions to Scott County Justice Center in Benton, Missouri until **Wednesday, December 18<sup>th</sup>, 2024 at 2:00 PM**. Sealed bid proposals shall either be mailed to the County Clerk's Office of the Scott County Commission, ATTN: Allen Seabaugh, 131 S. Winchester, Benton, Missouri 63736 or hand delivered to the Bid Meeting located at the Scott County Sheriff's Office (back door), 131 South New Madrid Street, Benton, Missouri 63736 at which time the bids will be opened and read aloud. A Pre-Bid Meeting will be conducted on **Wednesday, December 4<sup>th</sup>, 2024** with a walk through of the existing Judicial Building and Sheriff's Office at **7:30 AM** with a meeting following at **8:30 AM** in the Jury Deliberation Room located in the back of the Sheriff's Office. All bidders are encouraged to attend.

Proposals shall be labeled as follows:

**BID PROPOSAL (DO NOT OPEN):  
RENOVATIONS & ADDITION TO SCOTT COUNTY JUSTICE CENTER  
Benton, Missouri**

Electronic Bid Documents (Plans and Project Manual) will be available free of charge **Monday, November 18<sup>th</sup>** through the online plan room of the Architect at [www.dillepollard.com](http://www.dillepollard.com); or, by contacting Project Architect Kristen Uhrhan at (573) 339-4536 or [uhrhan@dillepollard.com](mailto:uhrhan@dillepollard.com). Printed copies will be available with notice upon request for a non-refundable fee of One Hundred Fifty Dollars (\$150.00) for each set of Bid Documents. Checks are to be made payable to the Dille Pollard, LLC. Plans may be shipped for a non-refundable charge of \$25.00 plus the cost of shipping. All addenda will be issued to all plan holders that have obtained access of documents through the office of the Architect. It is the bidder's responsibility to verify if any addenda have been issued.

To be considered, bids must be made in accordance with the Instructions to Bidders included in the Project Manual. Each bidder must submit a Surety Bid Bond in the amount of (5%) five percent of their bid amount. The selected General Contractor will be required to furnish Performance and Payment Surety Bonds for the full amount of the Contract and shall include this cost in their bid. Scott County is a Tax Exempt Agency. Sales tax shall not be included in any bid. All bids must be on a lump sum basis for each section of work; segregated bids will not be accepted. No bid may be withdrawn for a period of (60) sixty days after the bid date. The Owner will evaluate bids based on the best interest of the OWNER and will award the project to the lowest and best qualified bidder.

The Owner maintains the right to approve any and all sub-contractors and reserves the right to waive irregularities and to reject any and all bids.

Attention is called to the provision for equal employment opportunity and payment of not less than the minimum wages as set forth in the Bid Package. Missouri State Wage Rates shall apply.

Scott County, Benton, Missouri is an Equal Opportunity Employer.