

**Job Opening: County Collector of Revenue Office**

**Position: Clerk**

The County Collector of Revenue Office is accepting applications for a full-time Clerk position.

**Starting Pay:** \$16.00 per hour

**Responsibilities Include:**

- Assisting with tax collections and payments
- Answering phones and assisting the public
- General office and clerical duties
- Processing paperwork and maintaining records
- Providing courteous customer service

**Qualifications:**

- Good communication and customer service skills
- Ability to work well with the public
- Basic computer and office skills preferred
- Dependable and organized

Applications will be accepted until the position is filled.

For more information or to apply, please contact the County Collector of Revenue Office.

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