

**Scott County Circuit Court Fees***Basic list only – please refer to 33<sup>rd</sup> Judicial Circuit – Rule 5.1. Filing Fee and Cost Deposit for complete list**All Special Process Servers must adhere to section 57.280, 488.435 RSMo*

<b>Case Type</b>	<b>Case Type</b>	<b>Filing Fee</b>	<b>Additional/Other</b>
<b>Circuit Level Civil</b>	Examples: Personal Injury; Medical Malpractice; Damages; Etc.	\$100.50	<i>As an e-Filing court, we will no longer accept checks for the entity that will be serving the party(ies); payment must be made directly to the entity; this cost information may be obtained by calling the serving department directly; any service by publication, if needed, is paid directly to the publisher.</i>
<b>Domestic</b>	Examples: Dissolution; Motion to Modify; Paternity; Custody; Family Access Motion; Etc.	\$132.50	<i>As an e-Filing court, we will no longer accept checks for the entity that will be serving the party(ies); payment must be made directly to the entity; this cost information may be obtained by calling the serving department directly; any service by publication, if needed, is paid directly to the publisher.</i>
	NOTE: Change of Name;	\$130.50	<i>(NOTE: Difference is because C of N does not include CASA fee)</i>
	Conversion of a Legal Separation to a Dissolution	\$132.50 Unless filed within 30 days of the final judgment in a Legal Separation	<i>As an e-Filing court, we will no longer accept checks for the entity that will be serving the party(ies); payment must be made directly to the entity; this cost information may be obtained by calling the serving department directly; any service by publication, if needed, is paid directly to the publisher.</i>
<b>Appeal</b>		\$70.00	
<b>Trial De Novo</b>		\$45.00	
<b>Post Conviction Relief</b>		\$0.00	
<b>Adoption</b>		\$180.50	<i>As an e-Filing court, we will no longer accept checks for the entity that will be serving the party(ies); payment must be made directly to the entity; this cost information may be obtained by calling the serving department directly; any service by publication, if needed, is paid directly to the publisher.</i>
<b>Registration of Foreign Judgment; Transcript Judgment; Revival of Judgment</b>		\$0.00	
<b>Mechanic's Lien</b>		\$5.00	<u>Filings must include:</u> A bill of sale, legal description of property, and Mechanic's / Materialmen's Lien form (available under court approved forms)
<b>Motion for Contempt</b>		\$0.00	<i>As an e-Filing court, we will no longer accept checks for the entity that will be serving the party(ies); payment must be made directly to the entity; this cost information may be obtained by calling the serving department directly; any service by publication, if needed, is paid directly to the publisher.</i>
<b>Motion to Set Aside</b>		\$0.00	<i>If Service Is Required: As an e-Filing court, we will no longer accept checks for the entity that will be serving the party(ies); payment must be made directly to the entity; this cost information may be obtained by calling the serving department directly; any service by publication, if needed, is paid directly to the publisher.</i>
<b>Garnishments</b>	Issued against wages and bank accounts.	\$10.00	<i>As an e-Filing court, we will no longer accept checks for the entity that will be serving the party(ies); payment must be made directly to the entity; this cost information may be obtained by calling the serving department directly; any service by publication, if needed, is paid directly to the publisher.</i>
<b>Immediate Income Withholding</b>	Scott County - Child or Spousal Support	\$0.00	<b>SPECIAL NOTE:</b> <ul style="list-style-type: none"> <li>In accordance with §452.350 "...The notice of income withholding shall be prepared by the person entitled to support pursuant to the order, or the legal representative of that person, on a form prescribed by the court, <b>and shall be presented to the clerk of the court at the time the order is entered...</b>"</li> </ul>
<b>Application for Wage Withholding</b>	Scott County – Child or Spousal Support	\$0.00	An arrearage must be equal to at least one month's total obligation and process must be initiated by the party entitled to receive

			support, or the legal representative of that person, on a form prescribed by the court.
<b>Please continue on next page...</b>			
<b>Voluntary Income Withholding; Payment Agreements</b>	<b>For court costs, fines, etc.</b>	\$0.00	<i>Payments are monitored monthly for compliance; failure to comply results in costs sent to debt collection.</i>
<b>Small Claims</b>	*Maximum of 12 filings per year	\$35.50	<u>Filings must include:</u> IF SERVICE IS REQUESTED BY CERTIFIED MAIL: An additional \$6.48 per defendant for service.  IF SERVICE IS REQUESTED BY SHERIFF'S OFFICE OR SPECIAL PROCESS SERVER: <i>As an e-Filing court, we will no longer accept checks for the entity that will be serving the party(ies); payment must be made directly to the entity; this cost information may be obtained by calling the serving department directly; any service by publication, if needed, is paid directly to the publisher.</i>
<b>Associate Level Civil Case</b>		\$48.50	<i>As an e-Filing court, we will no longer accept checks for the entity that will be serving the party(ies); payment must be made directly to the entity; this cost information may be obtained by calling the serving department directly; any service by publication, if needed, is paid directly to the publisher.</i>
<b>Adult Abuse and Child Protection</b>		\$0.00	(Costs may be assessed to the Respondent upon entering of an Order.)
<b>AC Limited Driving</b>		\$48.50	<u>Filings must include:</u> Separate check(s) made payable to Cole County in the amount of \$30.00.
<b>CC Limited Driving</b>		\$100.50	<u>Filings must include:</u> Separate check(s) made payable to Cole County in the amount of \$30.00.
<b>PROBATE</b>			
<b>DECEDENT</b>	Admit Will To Probate	68.50	<u>Filings must also include:</u> Filing fee; Party Information Sheet; original Last Will and Testament
	Application for Letters of Administration.	\$148.50	<u>Filings must also include:</u> Filing fee; Party Information Sheet
	Application for Letters Testamentary	\$183.50	<u>Filings must also include:</u> Filing fee; Party Information Sheet; original Last Will and Testament
	App for Letters Testamentary with App to Admit Will	\$183.50	<u>Filings must also include:</u> Filing fee; Party Information Sheet; original Last Will and Testament
	Determination of Heirship	\$68.50	<u>Filings must also include:</u> Filing fee; Party Information Sheet
	Small Estate without App to Admit Will	\$68.50	<u>Filings must also include:</u> Filing fee; Party Information Sheet; <b>notarized</b> Affidavit to Establish Title of Distributees
	Small Estate with App to Admit Will	\$103.50	<u>Filings must also include:</u> Filing fee; Party Information Sheet; original Last Will and Testament; <b>notarized</b> Affidavit to Establish Title of Distributees
	App for Refusal to Minor	\$68.50	Filings for Refusals must also include: Filing fee; Copy of Death Certificate; documentation reflecting asset to be transferred to applicant; value of asset
	App for Refusal to Spouse	\$68.50	
	App for Refusal to Creditor	\$68.50	In addition to above copy of paid funeral bill
	Annual for Dec Estates	\$30.00	
	Filing of Will Only	\$ 6.50	Petition and Confidential Filing Info Sheet are required

<b>MINOR</b>	Application for Guardian and/or Conservator of Minor	\$93.50	
	App Appointment of Limited Guardian and/or Conservator	\$93.50	
	App for Successor Letters for a Minor	\$63.50	
	Annual Fee for Conservatorship of Minor	\$25.00	
<b>INCAPACITATED AND/OR DISABLED ADULT</b>	Application for Appointment of Guardian and/or Conservator of an adult	\$108.50	
	Application for Appointment of Successor Letters for an adult	\$78.50	
	Annual fee for conservatorship for an adult	\$30.00	
	Real Estate Sale – non-resident conservator	\$68.50	
<b>COPIES – PROBATE DOCUMENTS</b>	\$.50 per page \$1.00 per certification		

### Miscellaneous Fees

<b>COPIES – all case types</b> (Excludes: Administrative)	\$1.00 for the first page, \$0.25 per additional page	The first set of Letters and Judgments are provided to the parties free of charge, additional copies requested are charged a fee.
<b>COPIES – DOMESTIC JUDGMENTS</b>	\$3.00 per Judgment (no attachments) \$5.00 per Judgment w/attachments	Examples of attachments are the Parenting Plan or a Settlement Agreement.
<b>COPIES of Sound Recordings</b>	\$25.00 per hearing	Submit a completed Sound Recording Duplication Request form – dates must be specified on request
<b>Passport Fee</b>	\$35.00	

### Scott County Sheriff Service Fees:

Contact the Scott County Sheriff to inquire about their service fees.

A Motion for Special Process Server may be filed, however specific name(s) of the server must be included in the request and is subject to the approval of the court. Special Process Servers must adhere to section 57.280, 488.435 RSMo.



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### Can't find your birth certificate with the raised seal?

If born in Missouri, you may obtain a copy at your local Health Department.  
 If born out of State, contact the Bureau of Vital Statistics of your birth state.