

Scott County Circuit Court Fees

Basic list only-please refer to 33RD Judicial Circuit-Rule 5.1. Filing Fee and Cost Deposit for complete list

Case Type	Case Type	Filing Fee	Additional/Other
Circuit Level Civil	Examples: Personal Injury, Medical Malpractice; Damages; ETC.	\$100.50	<i>As an E-Filing court, we will no longer accept checks for the entity that will be serving the party(ies); payment must be made directly to the entity; this cost information may be obtained by calling the serving department directly; any services by publications, if needed, is paid directly to the publisher.</i>
Domestic	Examples: Dissolution; Motion to Modify; Paternity; Custody; Family Access Change of Name	\$132.50 \$130.50	<i>As an E-Filing court, we will no longer accept checks for the entity that will be serving the party(ies); payment must be made directly to the entity; this cost information may be obtained by calling the serving department directly; any services by publication, if needed, is paid directly to the publisher.</i> <i>Difference is because of C of N does not include CASA fee</i>
	Conversion of a Legal Separation to a Dissolution	\$132.50 Unless filed within 30 days of the final judgment in a Legal Separation	<i>As an E-Filing court, we will no longer accept checks for the entity that will be serving the party(ies); payment must be made directly to the entity; this cost information may be obtained by calling the serving department directly; any services by publisher</i>
Appeal		\$70.00	
Trial De Novo		\$45.00	
Post Conviction Relief		\$0.00	
Adoption		\$180.50	<i>As an E-Filing court, we will no longer accept checks for the entity that will be serving the party(ies); payment must be made directly to the entity; this cost information may be obtained by calling the serving department directly; any services by publisher</i>
Registration of Foreign Judgment; Transcript Judgment; Revival of Judgment		\$0.00	
Mechanic's Lien		\$5.00	Filing must include: A bill of sale, legal description of property; and Mechanic's/ Materialmen's Lien form (available under court approved forms)
Motion for Contempt		\$0.00	<i>As an E-Filing court, we will no longer accept checks for the entity that will be serving the party(is); payment must be made directly to the entity; this cost information may be obtained by calling the serving department directly; any services by publisher</i>
Motion to Set Aside		\$0.00	<i>If Service is Required: As an E-Filing Court, we will no longer accept checks for the entity that will be serving the party(is); payment must be made directly to the entity this cost information may be obtained by called the serving department directly; any service by publication, if needed, is paid directly to the publisher.</i>
Garnishments	Issued against wages and bank accounts.	\$10.00	<i>As an E-Filing court, we will no longer accept checks for the entity that will be serving the party(is); payment must be made directly to the entity; this cost information may be obtained by calling the serving department directly; any services by publisher</i>

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Immediate Income Withholding	Scott County - Child or Spousal Support	\$0.00	SPECIAL NOTE: In accordance with 452.50 "...The notice of income withholding shall be prepared by the person entitled to support pursuant to the order, or the legal representative of that person, on a form prescribed by the court, and shall be presented to the clerk of the court at the time the order is entered... "
Application for Wage Withholding	Scott County - Child or Spousal Support	\$0.00	An arrearage must be equal to at least one month's total obligation and process must be initiated by the party entitled to receive support, or the legal representative of that person a form
Voluntary Income Withholding; Payment agreements	For court costs, fines ,etc	\$0.00	Payment are monitored monthly for compliance, failure to comply results in costs sent to debt collection
Small Claims	*Maximum of 12 filings per year	\$35.50	Filing must include: IF SERVICES IS REQUESTED BY CERTIFIED MAIL: An additional \$ 5.60 per defendant for service. IF SERVICE IS REQUESTED BY SHERIFF'S OFFICE OR SPECIAL PROCESS SERVER: <i>As an E-Filing court, we will no longer accept checks for the entity that will be serving the party(is); payment must be made directly to the entity; this cost information may be obtained by calling the serving department directly; any services by publication, if needed, is paid directly to the publisher.</i>
Associate Level Civil Case		\$48.50	<i>As an E-Filing court, we will no longer accept checks for the entity that will be serving the party(is); payment must be made directly to the entity; this cost information may be obtained by calling the serving department directly; any services by publisher</i>
Adult Abuse and Child Protection		\$0.00	(Cost may be assessed to the Respondent upon entering of an Order.)
AC Limited Driving		\$48.50	Filing must include: Separate check(s) made payable to Cole County in the amount of \$ 30.00
CC Limited Driving		\$100.50	Filing must include: Separate check(s) made payable to Cole County in the amount of \$ 30.00
PROBATE			
	Admit Will to Probate	\$68.50	Filing must also include: Filing fee; Party Information Sheet; original Last Will and Testimony
	Application for Letters of Administration	\$148.50	Filing must also include: Filing Fee, Party Information Sheet
DECEDENT	App for Letters Testamentary with App to Admit Will	\$183.50	Filing must also include: Filing fee, Party Information Sheet; original Last Will and Testament
	Determination of Heirship	\$68.50	Filing must also include: Filing Fee, Party Information Sheet
	Small Estate without App to Admit Will	\$68.50	Filing must also include: Filing Fee; Party Information Sheet; notarized Affidavit to Establish Title of Distributees
	Small Estate with App to Admit Will	\$103.50	Filing must also include: Filing Fee; Party Information Sheet; original Last Will and Testament; notarized Affidavit to Establish Title of Distrttributees

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	App for Refusal to Minor App for Refusal to Spouse App for Refusal to Creditor	\$68.50	Filing for Refusals must also include: Filing fee; Copy of Death Certificate; documentation reflecting asset to be transferred to applicant; value of asset In additional to above copy of paid funeral bill
	Annual For Dec Estates	\$30.00	
	Filing of Will ONLY	\$6.50	Petition and Confidential Filing Infor Sheet are REQUIRED
Minor	Application for Guardian and/or Conservator of Minor App Appointment of Limited Guardian and/or Conservator	\$93.50	
Minor	App for Successor	\$63.50	
Minor	Annual Fee for Conservatorship of Minor	\$25.00	
INCAPACITATED AND/OR DISABLED ADULT	Application for Appointment of Guardian and/or Conservator of an adult	\$108.50	
	Application for Appointment of Successor Letters for an adult	\$78.50	
	Annual fee for conservator for an adult	\$30.00	
	Real Estate Sale-non-resident conservator	\$68.50	
COPIES-PROBATE DOCUMENTS	\$0.50per page \$1.00 per certification		

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MISCELLANEOUS FEES			
COPIES- all case types(Excludes: Administrative)	\$1.00 for first page; \$0.25 per additional page		The first set of Letters and Judgments are provided to the parties free of charge, additional copies requested are charged a fee.
Copies-Domestic Judgments	\$3.00 per Judgment (no attachments) \$5.00 per Judgment w/attachments		Examples of attachments are the Parenting Plan or a Settlement Agreement.
COPIES of Sound Recordings	\$25.00 per Hearing		Submit a completed Sound Recording Duplications Request form- dates must be specified on request
Passport Fee	\$35.00		

Scott County Sheriff Service Fees For ProSe Litigants:

\$45.00 Pre-Payments required for service of summons first defendant/respondent.

\$30.00 Pre-Payment required for each additional summons to be served at the same address

A Motion for Special Process Served may be e-filed, however specific name(s) of the server must be included in the request and is subject to the approval of the court.

PASSPORT INFORMATION



Click here for US Department of State- Passport, Travel and Living Abroad Information
<https://travel.state.gov/content/travel/en/passports.html/>

Can't find your birth certivante with the raised seal?

If born in Missouri, you may obtain a copy at your Local Health Department.

If born out of State, contact the Bureau of Vital Statistics of your birth state.