



Stacey A. Naile

SCOTT COUNTY CIRCUIT CLERK

33RD JUDICIAL CIRCUIT

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**Attorney/Client Request to Appear By Way of Polycom/Video Conferencing
for Hearing**

Judge: _____ Case Number: _____

Case Description: _____ vs. _____

Hearing Date: _____ Hearing Time: _____

I am choosing to appear by: Webex Scopia

I am requesting to appear by way of polycom for the above stated hearing date/time. Below, please find my email address that is to be used for the polycom.

Name: _____ Email Address: _____
(PRINT YOUR NAME) (PRINT YOUR EMAIL ADDRESS)

*** I understand that by signing this request, I must submit this form at least 10 business days prior to the hearing date. I understand that I must download necessary applications & have an email address that is accessible by a device with a camera in order to participate by polycom. ***

Attorney/Requestor Name: _____ Date of Request: _____

Bar Number: _____